

**INITIAL CONSULTATION DISCLOSURE  
THE LAW OFFICES OF JONATHAN A. VELEY, LLC**

Thank you for consulting the Law Offices of Jonathan A. Veley, LLC. You have requested an initial consultation, so this letter will clarify our policies.

Your initial consultation charge is \$50.00 and must be paid in advance. Your consultation will be limited to 30 minutes.

The purpose of this meeting is to determine whether your project is something with which we can effectively assist you, and whether we are a good match for a productive attorney-client relationship. It is not to give you legal advice.

If you decide not to retain our services, you will be billed for any time in excess of your 30 minutes at my regular hourly rate.

Unless you retain our services, after today we will not be responsible for doing anything further with regard to this project. The only way to retain our services is to sign a written fee agreement. You have not hired us and you are not our client until we have signed a fee agreement.

If you hire our firm on a flat fee basis, the flat fee we agree upon will include the initial consultation charge and your payment will be credited towards the bill. If you hire me on an hourly basis, your bill will show a flat fee for the first 30 minutes of your initial consultation and work performed after the initial consultation will be billed and paid at my hourly rates.

By signing this, you acknowledge you have read this document, you understand it and you agree with it.

Name \_\_\_\_\_

Date \_\_\_\_\_